

Office Memorandum **CONFIDENTIAL** UNITED STATES GOVERNMENT

TO : Chief, Plans and Policy Staff

DATE: 18 April 1956

FROM : Chief, Assessment and Evaluation Staff

SUBJECT: Weekly Report #16
Assessment and Evaluation Staff
11-17 April 1956

I. SIGNIFICANT ITEMS. None.

II. OTHER ACTIVITIES.

A. Office of the Chief.

1. Deputy Chief, A & E, attended research briefing meetings at the Office of Naval Research on 10 April and 13 April.

2. [] consulted with members of the staff on 16 April.

B. Assessment Branch.

1. A training program for Junior Psychologists has been formally inaugurated. This program will be concerned with training in the theory, administration, and interpretation of certain specialized psychological techniques. The training will be conducted by Senior Psychologists at meetings to be held each Friday afternoon. The first series of such meetings is under the direction of []

2. [], consultant from the [] is spending the week of 16-20 April with the Assessment Branch. He is consulting on professional matters relating to various aspects of the assessment program.

C. Training Evaluation Branch.

1. A meeting was held with [], OTR Librarian, and [], PPS, to discuss revision of the Speaker Index Form used to establish a file of guest speakers in Agency courses. Further attempts will be made to achieve a more workable version of this form.

2. A meeting was held with [] DAF/OS, and [] relative to the CE problem being run currently in the Operations Course.

3. Training Assistant, TEB, spent 2 days at [] to provide [] with clerical assistance in preparing material for the current Operations Course.

25 YEAR RE-REVIEW

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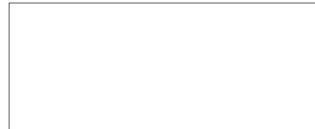
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4. [] consultant, visited the Branch on Monday and Tuesday to continue work in the Conference Leadership Course and the Operations Support Course. [] consultant, visited the Branch on 12-13 April to review material for the Intelligence Writing and Effective Writing Courses. Both consultants participated in training sessions as part of the program for orienting four new members of the Staff.

III. PERSONNEL NOTES. None.

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